

**Pike County School Corporation  
Extracurricular Activities/Driving Random Drug Testing Program**

**The Mission of Pike County School Corporation**

The Pike County School Corporation, in partnership with the community, will provide optimum educational opportunities for all students to grow and develop into conscientious and productive citizens in an ever-changing global society.

**Introduction**

The effective date of this program is 10/22/07. This program does not affect the current policies, practices, or rights of the Pike County School Corporation with drug and/or alcohol possession or use, where reasonable suspicion is obtained by means other than drug testing through this policy. Pike County School Corporation reserves the right to test any student who at any time exhibits cause for reasonable suspicion of drug and/or alcohol and/or tobacco usage.

Pike County School Corporation (PCSC) prohibits the use, possession, concealment, handling, or distribution of any drug or drug paraphernalia, tobacco or alcohol at anytime on school property or at any school-related event. **It further establishes a drug-free zone within 1000 feet of any school property used by the corporation for educational purposes.**

Pike County School Corporation has a strong commitment of the health, safety, and welfare of its students.

**Reasonable Concern**

Pike County School Corporation has a strong commitment to the health, safety and welfare of its students. Results of studies throughout the United States and an increased substance abuse problem in the Pike County School Corporation indicate that education alone, as a preventative measure, is not effective in combating substance abuse. Statistics show that the mission of the Pike County School Corporation has not been realized. Our commitment to maintaining the extracurricular activities in the Pike County School Corporation as a safe and secure educational environment requires a clear policy and supportive programs relating to detection, treatment, and prevention of substance abuse by those students involved in extracurricular activities and students driving to, from or during school.

**Purpose**

The drug testing program is not intended to be disciplinary or punitive in nature. Students involved in extracurricular activities need to be exemplary in the eyes of the community and other students. It is the purpose of this program to prevent students from participating in extracurricular activities while he/she has alcohol, tobacco or drug residues in his/her body, and it is the purpose of this program to educate , help and direct students away from the drug and alcohol abuse and toward a healthy and drug free life style. No student shall be expelled or suspended from school as a result of any verified “positive” test result conducted by his/her school under this program other than stated therein. A

suspension in extracurricular activities or driving privileges shall be a consideration pending any documented prescription, explanation, or information which will be considered in determining whether a “positive” test has been satisfactorily explained.

### **OBLIGATION TO GOVERN THE MEDICAL CONDITION OF STUDENTS**

Indiana Code 20-8.1-7 sets out health measures to be governed by school officials. Most specifically, IC 20-8.1-7-2 establishes the responsibility of schools to assist children found to be ill or in need of treatment.

#### **Scope**

Participation in extracurricular activities is a privilege. This policy applies to all Pike Central High/Middle School students in grades 6-12 who wish to participate in extracurricular activities or any other school sponsored extracurricular activities not listed. It also includes any student who wishes to drive to school, from school, or during school.

#### **Coach/Sponsor Meeting**

The sponsor or coach of each extracurricular activity will require the attendance of all prospective participants at a meeting. Each prospective participant shall receive a copy of this policy and the policy will be explained to them at that time.

#### **Consent Form**

It is mandatory that each student who participates in extracurricular activities or drives to school, from school or during school shall sign and return the “consent form” prior to participation in any extracurricular activity. Failure to comply will result in non-participation.

#### **Testing Procedures**

1. The selection of participants to be tested will be done randomly by the principal/designee, and selections will be made throughout the school year. Each student will be assigned a number that will be placed in the drawing. Those numbers will be drawn from one large pool of those agreeing to be tested. Testing may occur on a different day, Monday through Friday. This variable schedule will keep students conscious of the possibility of being tested at any time during the school year.
2. **If the student shows signs of reasonable suspicion, the student shall be subject to screening and will fall under the current policies, practices or guidelines of the Pike County School Corporation in regard to drug/alcohol/tobacco possession/use during any school activities.** Also, a parent/guardian may request testing of his/her student and the results from that test will fall under the provisions of the Random Drug Screen policy.
3. No student will be given advanced notice or early warning of the testing. In addition, a strict chain of custody will be enforced to eliminate invalid tests of outside influence.
4. Upon being selected for a urinalysis test under this policy, either by random draw, reasonable suspicion, request of a parent/guardian, or a “follow-up” test, a student

- will be required to provide a sample of “fresh” urine according to the quality control standards and policy of the laboratory conducting the urinalysis.
5. All students will remain under school supervision until they have produced an adequate urine specimen. If unable to produce a specimen, the student will be given up to 24 ounces of fluid. If still unable to produce a specimen within two hours, the student will be taken to the principal’s office and told he/she is no longer eligible for any extracurricular activities as well as the privilege of driving to school will be suspended. In addition, the parent/guardian will be contacted and informed that the student is unable to produce a sample for the testing procedure and that he/she may be tested at a later date to be determined by the Administration for reinstatement of eligibility and driving privileges.
  6. All specimens registering below 90.5 degrees or above 98.8 degrees Fahrenheit will be invalid. There is a heat strip on each specimen bottle indicating the validity of the urine specimen by temperature. If a specimen is invalid, another sample must be given by the student.
  7. If it is proven that tampering or cheating has occurred during the collection, the student will become ineligible for any extracurricular activities or driving privileges for 90 school days. This will be reported to the parent/guardian. The student and parent/guardian will be given the names of counseling and assistance agencies that the family may want to contact for help. A student suspended for tampering or cheating may have his/her suspension reduced to 45 school days if the student successfully completes a drug/alcohol/tobacco program at a licensed drug and/or alcohol and/or tobacco rehabilitation center and provide a “negative” drug screen.
  8. Immediately after the specimen is taken, the student may return to class with a pass with the time that he/she left the collection site. The principal/designee must time and sign the pass.
  9. All specimens will then be turned over to the testing laboratory and each specimen will be tested for alcohol, tobacco and street drugs which may include drugs listed as controlled substances under the laws of the State of Indiana.
  10. The laboratory selected must follow the standards set by the Department of Health and Human Services. It must be certified under the auspices of the Clinical Laboratory Improvement Act (CLIA) and the Joint Commission of Accreditation of Healthcare Organizations. (JCAHO)

### **Chain of custody**

1. The certified laboratory will provide training and directions to those who supervise the testing program, set up the collection environment, and guarantee specimens and supervise the chain of custody. To maintain anonymity, the student’s random identification number, not name, will be used.
2. The principal/designee will be responsible for escorting students to the collection site. The student shall bring all materials with him/her to the collection site and should not be permitted to go to his/her locker. All students will not be brought to the collection site simultaneously. Calling 4-5 students at a time allows for the collections to be carried out quickly and will not cause students to wait a long

- time, thereby creating a loss of important time from class. Athletes may be called after school during practice hours.
3. Before the student's urine is tested by the laboratory, students will agree to fill out, sign and date any form which may be required by the testing laboratory. If the student chooses, he/she may inform the administrator that he/she are taking a prescription medication.
  4. A sanitized kit containing a specimen bottle will be given to each student. The bottle will remain in the student's possession until a seal is placed on the bottle. The student will sign that the specimen has been sealed. This seal may only be broken by the laboratory testing the specimen.
  5. If the seal is tampered with or is broken, after leaving the student's possession and prior to arriving at the laboratory, the specimen is invalid. The student will be called again as soon as possible. The student will remain eligible for driving and extracurricular activities.
  6. Students will be instructed to remove all coats, if necessary empty their pockets and wash their hands in the presence of the supervisor prior to entering the restroom. The door will be closed so that the student is by himself/herself in the bathroom to provide a urine specimen. The supervisor will wait outside the restroom. The student will have two minutes to produce a urine specimen. The commode will contain a blue dye so the water can not be used to dilute the specimen. The faucets in the restroom will be shut off.
  7. After it has been sealed, the specimen will be transported to the laboratory by lab personnel. The laboratory will report the results back to the principal/designee.
  8. In order to maintain confidentiality, the container which contains the urine specimen to be tested will not have the name of the student on the container. Instead, the student's random identification number will appear on the container. Also the results sheet of the urinalysis will be mailed back to the principal/designee with no name attached. Only student's random identification number will appear on the results sheet.

### **Test Results**

1. This program seeks to provide needed help for students who have a verified "positive" test. The students' health, welfare and safety will be the reason for preventing students from participating in extracurricular activities.
2. The principal/designee will be notified of a student testing positive. (that is if the test shows that drug residues are in the student's system after using at least two different types of analyses) The principal/designee will notify the parent/guardian first and then the student. The student or parent/guardian may submit any documented prescription, explanation, or information which will be considered in determining whether a "positive" test has been satisfactorily explained. In addition, the student, parent/guardian may appeal by requesting that the urine specimen be tested again by the certified laboratory at a cost to the student or his/her parent/guardian.
3. If the test is verified "positive", the principal/designee will meet with the student and his/her parent/guardian at a school corporation facility. The student and

parent/guardian will be given the names of counseling and assistance agencies that the family may want to contact for help.

A student involved in athletics who tests positive will be subject to the disciplinary consequences outlined in the Athletic Code of Conduct. A student involved in non-athletic extracurricular activities will be subject to the disciplinary consequences outlined in the rules, by-laws, requirements and regulations of that specific activity. A student driver who tests positive for alcohol or tobacco will have his/her driving privileges suspended for forty-five (45) school days. A student driver who tests positive for banned substances other than alcohol or tobacco will have his/her driving privileges suspended sixty (60) school days. Suspensions of driving privileges may carry over to the following school year. A student driver suspended for alcohol/tobacco use may have his/her suspension reduced to 25 school days if the student successfully completes an alcohol/tobacco program at a licensed alcohol/tobacco rehabilitation center and provide a “negative” drug screen. A student driver suspended for banned substances other than alcohol/tobacco may have his/her suspension reduced to 30 days if the student successfully completes a drug program at a licensed drug rehabilitation center and provide a “negative” drug screen.

4. A “follow up” test will be requested by the principal/designee after the suspension period and after such an interval of time that the substance previously found would normally have been eliminated from the body. If this “follow up” test is negative, the student will be allowed to resume extracurricular activities and/or driving. If a second “positive” result is obtained from the "follow up" tests, or any later test of that participant the student will not be able to drive or participate for 365 days. In addition, the Pike County School Corporation reserves the right to continue testing at any time during the remaining school year any participating student who tested “positive” and did not make satisfactory explanation.
5. Information on a verified “positive” test result will be shared on a need to know basis with the student’s coach or sponsor. The results of “negative” tests will be kept confidential to protect the identity of all students.
6. Drug testing result sheets will be returned to the principal/designee identifying students by number and not by name. Names of students tested will not be kept in open files or on any computer. Result sheets will be locked and secured in a location to which only the principal/administrative designee have access.

### **Consequences**

These occurrences listed below are cumulative over the entire years of the student’s tenure at Pike Central High School and Middle School. These consequences are not solely within one school year. The consequences then accumulate over the entire tenure as a student of Pike Central High School and Middle School.

Students who are caught using (valid police report or arrest) or having a positive test for drugs, alcohol or tobacco will be suspended from participation in extra-curricular activities, and/or parking on school property according to the following guidelines;

## **All Athletes**

Athletes will follow the adopted athletic code of conduct.

## **Non-athletic Participants**

### **First Occurrence**

A student involved in non-athletic extracurricular activities will be subject to the disciplinary consequences outlined below. A student who tests positive for alcohol/tobacco will have his/her driving and participation privileges suspended for forty-five (45) school days. A student who tests positive for banned substances other than alcohol/tobacco will have his/her driving and participation privileges suspended sixty (60) school days.

A student driver or participant suspended for alcohol use may have his/her suspension reduced to 25 school days if the student successfully completes an alcohol/tobacco program at a licensed alcohol/tobacco rehabilitation center and provide a “negative” drug screen. A student driver or participant suspended for banned substances other than alcohol/tobacco may have his/her suspension reduced to 30 days if the student successfully completes a drug program at a licensed drug rehabilitation center and provide a “negative” drug screen.

### **Second Occurrence**

Privileges suspended for 365 days.

### **Third Occurrence**

Privileges suspended for the remainder of the students enrollment at Pike Central.

## **Financial Responsibility**

1. Under this policy, Pike County School Corporation will pay for the initial random drug test, all initial reasonable suspicion drug tests, and all initial “follow-up” drug tests. Once a student has a verified “positive” test result and has successfully tested “negative” from a follow-up test, the student may be reinstated depending on the rules, regulations, constitution, by-laws, or any other provisions within the club, activity or sport. If the initial “follow-up” test results are also “positive”, any future “follow-up” drug test that must be conducted will be paid for by the student or his/her parent/guardian.
2. A request on appeal for another test of a “positive” urine sample is the financial responsibility of the student or his/her parent/guardian.
3. Counseling and subsequent treatment by non-school agencies is the financial responsibility of the student or his/her parent/guardian.

## **Confidentiality**

Under this drug testing program, any staff, coach, or sponsor of Pike County School Corporation who may have knowledge of the results of the drug test will not divulge to anyone the results of the test or the disposition of the student involved, other than in a case of a legal subpoena being made upon that person in the course of a legal

investigation. Once again, this will underscore the Pike County School Corporation's commitment to confidentiality with regards to this program.

**Other Rules**

Apart from this testing program, Pike Central High School and Middle School and the coaching staff/sponsor of each sport/activity have their own training rules and requirements. Coaches/sponsors have the necessary authority to enforce those rules. Any student who violates a rule or requirement as a member of a team or activity will be subject to the consequences as defined in those rules and requirements.

**Students Age Eighteen and Over**

Rights and notices to parent/guardian described in this policy will be provided to the parent/guardian unless the student is over age eighteen and does not live with and is not supported by the parent/guardian.

**PIKE COUNTY SCHOOL CORPORATION**

***EXTRACURRICULAR ACTIVITIES & STUDENT DRIVER  
CONSENT FORM***

I have received and have read and understand the “Pike County School Corporation Extracurricular Activities & Student Driver Random Drug Testing Program.” I desire that \_\_\_\_\_ participate in this program of the Pike County School Corporation, and hereby, voluntarily agree to be subject to its terms for my entire school career (grades 6–12). I accept the method of obtaining urine specimens, testing, and analyses of such specimen, and all other aspects of the program. I agree to cooperate in furnishing urine specimens that may be required from time to time.

I further agree and consent to the disclosure of the sampling, testing, and results provided for this program. This consent is given pursuant to all State and Federal Privacy Statutes, and is a waiver of rights to nondisclosure of such test records and results only to the extent of the disclosures in the program.

Date: \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent/Guardian Signature

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I, \_\_\_\_\_, have decided not to participate in any extracurricular activities sponsored by Pike County School Corporation or drive to school, from school or during school for the remainder of this school year. In order for me to participate in the extracurricular activity program or have my driving privileges at a later date, I understand that I must submit to a urinalysis. ***I understand that my parent/guardian and I are financially responsible for the urinalysis on the initial test.***

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date